

**AN EQUAL OPPORTUNITY EMPLOYER
THE ROSSFORD CIVIL SERVICE COMMISSION
ANNOUNCES**

**AN OPEN COMPETITIVE EXAMINATION
TO BE COMPLETED BY JUNE 30, 2018**

TITLE OF EXAMINATION: PROBATIONARY PATROL OFFICER FULL AND/OR PART TIME

DUTIES OF THE POSITION: TO PROVIDE GENERAL POLICE SERVICES FOR THE PROTECTION OF LIFE AND PROPERTY THROUGH THE ENFORCEMENT OF THE LAW AND ORDINANCES CONSISTING OF ROUTINE PATROL WORK IN AN ASSIGNED AREA. PRELIMINARY INVESTIGATION AND MISCELLANEOUS DUTIES AND PERFORMED IN ACCORDANCE WITH THE GUIDANCE THROUGH DEPARTMENTAL POLICIES AND PROCEDURES.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS: APPLICANT MUST POSSESS A VALID HIGH SCHOOL DIPLOMA OR G.E.D CERTIFICATE. SECONDARY EDUCATION IS PREFERRED. PREVIOUS EXPERIENCE AS A LAW ENFORCEMENT OFFICER IS ALSO PREFERRED. OPOTA CERTIFICATION IS REQUIRED PRIOR TO DATE OF HIRE.

AGE REQUIREMENTS: MUST BE 21 YEARS OF AGE UPON DATE OF HIRE. ORC 124.41 MAXIMUM AGE OF 40 YEARS FOR ORIGINAL APPOINTMENTS. **APPLICANTS MUST PRESENT BIRTH CERTIFICATE OR NATURALIZATION PAPERS AT THE TIME BACKGROUND INFORMATION IS DISTRIBUTED IN ORDER FOR THE CIVIL SERVICE COMMISSION TO VERIFY MINIMUM AGE.**

APPLICANTS MUST POSSESS: VALID OHIO DRIVER'S LICENSE OR EQUIVALENT FROM ANOTHER STATE WHICH INCLUDES A PHOTO. THIS PHOTO ID MUST BE PRESENTED AT THE TIME OF THE EXAMINATION AS WELL AS AT THE TIME OF BACKGROUND DISTRIBUTIONS.

FITNESS AND MEDICAL:

1. MUST PASS MINIMUM FITNESS REQUIREMENTS. APPLICANTS THAT HAVE SUCCESSFULLY COMPLETED THE OPOTA PHYSICAL AGILITY TEST WITHIN 6 MONTHS OF THE DATE OF HIRE DO NOT HAVE TO REPEAT THE TEST. APPLICANTS THAT HAVE NOT SUCCESSFULLY COMPLETED THE OPOTA PHYSICAL AGILITY TEST WITHIN 6 MONTHS OF THE DATE OF HIRE WILL BE REQUIRED TO PASS A PHYSICAL AGILITY TEST PROVIDED BY THE ROSSFORD POLICE DEPARTMENT.
2. UPON CONDITIONAL EMPLOYMENT, MUST BE ABLE TO PASS A MEDICAL AND PSYCHOLOGICAL EXAMINATION GIVEN BY THE CITY DESIGNATED PHYSICIAN, WHO WILL CERTIFY THAT THE APPLICANT MEETS THE REQUIREMENTS SET FORTH BY THE CITY OF ROSSFORD, NECESSARY TO PERFORM THE DUTIES OF A ROSSFORD POLICE PATROL OFFICER.

SALARY BASE: \$21.92 PER HOUR CURRENT WAGE SUBJECT TO NEGOTIATED CONTRACT

UPON PROMOTION OF PROBATIONARY PATROL OFFICER, TO THE POSITION OF REGULAR PATROL OFFICER, THE OFFICER SHALL RECEIVE COMPENSATION AS DETERMINED BY THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ROSSFORD AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION. THE PROBATIONARY PERIOD IS ONE (1) YEAR. TOP RATE IS ACHIEVED AFTER THREE YEARS.

RESIDENCY: MUST RESIDE WITHIN WOOD COUNTY OR ADJACENT COUNTIES WITHIN SIX (6) MONTHS OF COMPLETION OF THE PROBATIONARY PERIOD.

TESTING: INTERESTED PARTIES MAY SEE TESTING INFORMATION INCLUDING TESTING DATES, TIMES AND FEES ON THE NATIONAL TESTING NETWORK WEBSITE AT: www.nationaltestingnetwork.com

TESTING IS ONGOING, HOWEVER, TESTS ADMINISTERED AFTER JUNE 30, 2018 WILL NOT BE ACCEPTED FOR THIS ROUND OF HIRING.

VETERAN'S CREDIT: REQUESTS FOR VETERAN'S CREDIT MUST BE SUBMITTED TO THE COMMISSION WITHIN ONE WEEK OF TEST DATE.

THIS CAN BE COMPLETED BY EMAILING A COPY TO: POLICERECORDS@ROSSFORDOHIO.COM

OR FAXED TO: L. KOLB, ADMINISTRATIVE ASSISTANT AT 419-666-2853

OR MAILED OR BROUGHT TO: THE ROSSFORD POLICE DEPARTMENT, 99 HILLSDALE AVENUE, ROSSFORD, OH 43460.

A CERTIFIED COPY OF FORM DD-214 WILL HAVE TO BE PRESENTED BY VETERAN CANDIDATES DURING THE BACKGROUND INVESTIGATION PROCESS.

CITY OF ROSSFORD
CIVIL SERVICE COMMISSION
BETTY WOODS, CHAIRMAN
RAY MILLER
NANCY RUST

The City of Rossford only considers as acceptable those degrees from degree granting institutions approved by one of two nationally recognized accredited organizations; either the U.S. Department of Education or the Council for Higher Education

Because of the public records laws in Ohio, the identity of applicants and application materials cannot be considered to be confidential.

Visit <http://rossfordpolice.com/police/about-the-department/employment/> for more information.

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